A/Pass/Fail Grade Option Spring 2020
Note from the Advising Team

Dear Students,

We hope that the second part of the semester is going well. With the recent announcement about a university wide change from graded courses to an A/Pass/Fail option for one or more courses for the spring 2020 semester, we thought it would be helpful to share some additional information.

Your academic advisor is here to answer any questions you may have after you have carefully reviewed the information on the Registrar’s website.

- FAQs (Frequently Asked Questions): The university Registrar’s office and the advising community have compiled a list of that we hope will answer relevant questions as you consider your options and decision. This site will be updated with more FAQs and information soon, so please check back to it.
  - Please pay particularly attention to the ‘Impact on Special Populations’ section as it has detailed information for international students, students with financial aid, student athletes and students receiving GI-Bill benefits.

I want to change my grades to A/P/F, what to do do I do now?

Process:
- You can email your academic advisor the A/Pass/Fail Opt-In Form at any time prior to the deadline on May 8. The A/Pass/Fail Opt-in Form is posted under FAQs above.
- Starting Monday, April 27, forms will be signed and processed. The advising team is very busy with advising appointments during this part of the semester, especially working remotely. Therefore, to make sure we provide the best support for you in advising, we will sign and process the forms later in the semester. This will not cause any delays in changing the grade option for you.
- You can choose one, a few, or all of your courses to be A/Pass/Fail, please complete the form with every course you would like changed.
- You academic advisor will submit the form to the Registrar’s office on your behalf.

How does changing to A/P/F affect me?

Pre-Professional students - (students who have not declared their major yet) – all students are expected to declare their major upon completion of 60 total (graded and non-graded hours) credit hours to continue in the College of Business.
All credit hours (graded and ‘Pass’) will be counted towards 60 total credit hours.

For A/Pass/Fail only the grade of ‘A’ or ‘F’ will be included in the calculation of the GPA.

**Accounting major** - students are expected to maintain a 2.5 cumulative GPA in their accounting courses for graduation.

- For courses taken for A/Pass/Fail, only the “A or F” grades will be used in the computation of the accounting course 2.5 cumulative GPA.
- If you plan to sit for the CPA exam please consult with the CPA website for requirements in the state you plan to take the exam.

**Minors and Certificate programs in the College of Business** – students are expected to maintain a 2.5 cumulative GPA in the courses required for the program for graduation.

- For courses taken for A/Pass/Fail, only the “A or F” grades will be used in the computation of the 2.5 cumulative GPA.

Please know that all of us in the College of Business are here to provide support during this time. Don’t hesitate to let us know how we can be of help!

Best wishes!
College of Business Advising Team