MOLLY DIDDE

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EDUCATION

BACHELOR OF PERSONAL FINANCIAL PLANNING
Kansas State University | Manhattan, KS | Expected: May 2028
Certificate of Professional Strategic Selling
Certificate of Leadership Studies
Cumulative GPA: 4.0

EXPERIENCE

STUDENT OFFICE ASSISTANT – SCHOOL OF CONSUMER SCIENCE
Kansas State University | Manhattan, KS 66502 | Aug 2025 - Present

- Assist with student engagement initiatives and large-scale school events to foster community involvement and enhance the student experience
- Create and manage social media content to promote programs, applying communication and digital skills to strengthen outreach
- Support office operations, space organization projects, and display case updates to maintain efficiency and a professional environment.

STUDY ABROAD – KSU IN ITALY: BUSINESS, LEADERSHIP, AND FASHION
Kansas State University | Orvieto, Italy | May 2025 - June 2025

- Strengthened adaptability, communication, collaboration, and problem-solving skills by working in teams within an international academic setting and engaging with local professionals in a foreign cultural environment
- Observed diverse organizational structures through company visits and direct engagement with Italian businesses and owners
- Deepened understanding of how cultural values and societal norms shape leadership styles, decision-making, and team dynamics across international contexts

ADMINISTRATIVE OFFICE CLERK
Sloan Law Firm | Topeka, KS 66610 | Jun 2024 - Jul 2024

- Welcomed clients and answered phone calls, effectively identifying the nature of new client cases to direct them to the appropriate attorney
- Managed administrative tasks such as closing case files, ensuring accurate record-keeping procedures
- Assisted with reviewing and organizing financial records to support efficient invoicing and client account management
- Provided support to Sloan Law Firm employees by completing various organizational tasks to improve office workflow

ACTIVITIES AND INVOLVEMENT

MEMBER
Menard Family Scholars Program | Aug 2024 – May 2025

- A year-long, cohort-based program for outstanding freshman business students
- Foster leadership development, ethical decision making, and innovative thinking, while gaining technical knowledge and skills through rigorous coursework

AMBASSADOR
Staley School of Leadership Studies | Dec 2023 - Present

- Promoting leadership education to the students of Kansas State University
- Organizing and hosting events to showcase opportunities within Staley School of Leadership Studies

VOLUNTEER EXPERIENCE

CLIMATE ACTION VOLUNTEER ORGANIZER
National Technical Honor Society & National Honor Society | Apr 2024 - Apr 2024

- Organized a local environmental clean-up by collaborating with Shawnee County Parks & Rec to locate a park in need of assistance, organizing the volunteer event to promote the importance of Earth Day, and promoting the volunteer opportunity to students within NTHS and NHS for credit
- Cleaned the entirety of Gage Park in Topeka, KS with a group of honors students by removing litter from the environment

ACKNOWLEDGEMENTS

- Member of Deans List of Top Scholars for dedication to academics and 4.0 GPA
- Clifton Strengths: Developer, Positivity, Individualization, Communication, Harmony