

CLAIRE GASSEL

🏠 Overland Park, KS

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EDUCATION

Bachelor of Science in Business Administration **Kansas State University | Manhattan, KS**

Expected: May 2026

- Major: Marketing and Professional Strategic Selling

EXPERIENCE

Caterer

Kansas City Catering | Shawnee, KS

May 2023 - Present

- Successfully catered and executed events for up to 1,000 guests, ensuring all dietary restrictions and preferences were accommodated
- Received consistently positive feedback from clients for exceptional attention to detail and presentation of food and beverages

Receptionist

Kansas State Career Center | Manhattan, KS

Oct 2022 - Present

- Call employers in the community to reconnect with them to post jobs and hire students
- Approve or decline jobs for students at Kansas State University

Server

Chicken N Pickle | Leawood, KS

Nov 2021 - Present

- Trained and mentored new servers, resulting in increased productivity and improved teamwork
- Received multiple customer service awards for consistently providing exceptional service to guests
- Successfully managed large parties and events, ensuring all guests were served promptly and efficiently
- Successfully handled high-pressure situations, resolving customer complaints and ensuring their satisfaction

CAMPUS INVOLVEMENT

Vice President of Alumni Relations and Outreach

Alpha Kappa Psi, Kansas State University

Dec 2023 - Present

- Vice President of Alumni Relations and Outreach with a proven track record of successfully engaging and connecting with alumni through various initiatives and events
- Successfully wrote and send out alumni newsletters to keep alumni up to date with current chapter

Business Ambassadors

Kansas State Business Ambassadors

Aug 2023 - Present

- Interviewed and selected to give tours to prospective families in the Kansas State Business building
- Increase communication with prospective students for smoother transitions
- Share my experiences each week and encourage prospective students to join the College of Business

Secretary

Chi Omega, Kappa Alpha Chapter

Nov 2022 - Present

- Interviewed and selected to manage and maintain 130 member records, meeting minutes, and archival material
- Organized and convened weekly meetings
- Implemented policies and data reports for fellow executive board members